



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**St.Xavier's College,Palayamkottai**

- Name of the Head of the institution **Rev.Fr.Dr.S.Mariadoss S.J.**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04622560744**
- Alternate phone No. **9443343324**
- Mobile No. (Principal) **9443343324**
- Registered e-mail ID (Principal) **sxcprin@gmail.com**
- Address **21, North Highground Road,  
Palayamkottai.**
- City/Town **Tirunelveli**
- State/UT **Tamil Nadu**
- Pin Code **627002**

##### **2.Institutional status**

- Autonomous Status (Provide the date of conferment of Autonomy) **21/12/1987**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr.R.Azhagu Raj**
- Phone No. **8220732024**
- Mobile No: **8220732024**
- IQAC e-mail ID **sxc.iqac1923@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <http://stxavierstn.edu.in/iqac/AQAR%202021-2022.pdf>

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://stxavierstn.edu.in/calenda r.php>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 4</b>	<b>A++</b>	<b>3.66</b>	<b>2019</b>	<b>09/09/2019</b>	<b>08/09/2026</b>

**6.Date of Establishment of IQAC** **02/12/2003**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
ST. XAVIER'S COLLEGE, PALAYAMKOTTA I	FIRST	DST	24/02/2022	4408006
Department of Physics, St. Xavier's College, Palayamkottai	Student Project Scheme	TNSCST	03/03/2023	7500
Department of Physics, St. Xavier's College, Palayamkottai	Student Project Scheme	TNSCS	03/03/2023	7500

#### 8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

#### 9. No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

#### 10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Participation in National Institutional Ranking Framework (NIRF): IQAC submitted data in NIRF portal

Feedback on Curricular Aspects from final year UG/PG students was conducted by IQAC

Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected and analyzed

IQAC conducted orientation programme for all the teachers on Ignatian vision of Education in today's context, Ignatian Pedagogy, Enhancing Teaching Skill and Mentoring and Counselling"

IQAC conducted Faculty Empowerment Programme for all the faculty on "Milestones in the History of St. Xavier's College and Research, Publications and PATENT"

IQAC and Mathematics department conducted value added courses for the students.

IQAC suggested implementing the internship programme for second year UG students and first-year PG students.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
To apply for NIRF INDIA Ranking	St. Xavier's College, Palayamkottai received 55th rank NIRF-INDIA RANKINGS-2022
To conduct the value added/Add-on courses	558 students completed the value added/Add-on courses.
Faculty Orientation/ Induction Programme	83 Faculty Members completed the Orientation/Induction Programmes conducted by TLC-PMMMNMTT.
To conduct external Green audit/Energy Audit/Environmental Audit.	Completed external Green audit/Energy Audit/Environmental Audit by NSF.
To have collaboration with Academic, Research Institutions and Industry	50 MoU's were established.

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	05/04/2024

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	St.Xavier's College, Palayamkottai
• Name of the Head of the institution	Rev.Fr.Dr.S.Mariadoss S.J.
• Designation	Principal
• Does the institution function from its own campus?	Yes
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<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://stxavierstn.edu.in/calendar.php">http://stxavierstn.edu.in/calendar.php</a>				
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
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<b>13.Was the AQAR placed before the</b>	<b>Yes</b>

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing Body	05/04/2024
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2022 - 2023	27/02/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>St.Xaviers College offers interdisciplinary papers for UG and PG programmes. For UG programe, Non-Major Elective (NME) courses are offered in which any student can enroll for any course offered by any department in the college. There are Skill Based Elective (SBE) courses offered by different departments which are all of interdisciplinarity in nature; the departments of Chemistry and Zoology offer interdisciplinary courses. Apart from this, Extra Credit Courses (ECC) are offered which also have interdisciplinary components. For Post Graduate programme, the departments of Botany and Zoology have interdisciplinary courses; the departments of Tamil and Folklore offer interdisciplinary courses; All Extra Credit Courses (ECC) have interdisciplinary components.</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>The College has introduced Choice Based Credit System (CBCS) since 2002. We motivate all student to enroll in Swayam/ NPTEL/MOOC courses towards achieving the following;</p> <ul style="list-style-type: none"> <li>To promote student-centric education</li> <li>Focus on learner-friendly teaching approaches</li> <li>Implement an inter-disciplinary approach</li> <li>Allow students to learn the best courses of their interest</li> </ul>	

- Enable students to learn at their own pace

We are exploring the possibilities to implement Academic Bank of Credits as per NEP 2020.

### 17.Skill development:

As a boon of CBCS and as per the direction given by University Grants Commission, SXC perfectly fitted the foundation courses in its seven tier cafeteria model curriculum structure. The Department of foundation courses recently renamed as 'Department of Human Excellence' initially introduced courses namely ethics, social analysis and personality development. Due to periodical revisions and discussions in Board of studies, the department has reached a new horizon with new courses, ICT resources and assessment tools. Courses offered are ethics, integrated personality development, life skills, human rights and social analysis, environmental studies and skills for employability. The text books are written by the experienced faculty members of the College. The course content and pedagogy is discussed and amended for current trends. Video lessons and worksheet model questions for examination, ethics diary for personal assessment, viva voce examinations are the innovative practices carried out. Each course is complimented by the community development activities carried out by the students through outreach programme -Student Training and Action for Neighbourhood Development (STAND) and other service organizations as a result of three dimensional frameworks established by the department of Human of Excellence.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SXC offers the courses Traditional Knowledge System, Ethnomusicology, Folk Religion and Ritual Performance and Cultural Anthropology in MA Folklore programme in order to achieve the following:

- To develop projects and activities which will bring out the cultural riches embodied in indigenous folk forms;
- To orient the students to turn towards the culture of

the people to learn the forces that shape the socio-cultural matrix of human life;

- To initiate the students in practice of communication rooted in the traditions of the people.

The Folklore Research and Resource Centre (FRRC) has archives, folk museum.

Our students and students from other institutions visit FRRC centre to learn about indian culture

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The programmes offered by SXC are intended to work with well-defined objectives namely

1. Program Outcomes (POs) - They are derived from the core and prime objectives of the College.
2. Programme Specific Outcomes (PSOs) - They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes (COs) - The learning objectives for each courses of UG/PG/Research Programmes are duly drafted in BOS meeting, approved by academic council and ratified by Governing body.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders.

The Program Outcomes broadly demonstrate academic competency, social relevance, development of skill sets for sustainable growth, employability skills and value based education provided by SXC.

The PSOs and COs are directly related to socio-economic, environmental and human resource development of the Society.

The PSOs are developed in order for the students to become proficient in Language, Arts, Science, Technology and Management studies.

The COs are formulated to facilitate the students be employable in Science, Education, Technology, R&D, Finance and Commerce sectors.

**20.Distance education/online education:**

The college is well aware that Distance education/online education will promote life -long learning. we are exploring the possibilities for offering courses and programmes under Distance education and online education.

**Extended Profile****1.Programme**

1.1 Number of programmes offered during the year:	36
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**

2.1 Total number of students during the year:	4299
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File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 Number of outgoing / final year students during the year:	1386
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	4035
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1	1567
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Number of courses in all programmes during the year:						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Institutional Data in Prescribed Format</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>		File Description	Documents	Institutional Data in Prescribed Format	<a href="#">View File</a>	
File Description	Documents					
Institutional Data in Prescribed Format	<a href="#">View File</a>					
3.2	Number of full-time teachers during the year:	200				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Institutional Data in Prescribed Format</td> <td><a href="#">View File</a></td> </tr> </tbody> </table>		File Description	Documents	Institutional Data in Prescribed Format	<a href="#">View File</a>	
File Description	Documents					
Institutional Data in Prescribed Format	<a href="#">View File</a>					
3.3	Number of sanctioned posts for the year:	200				
<b>4.Institution</b>						
4.1	Number of seats earmarked for reserved categories as per GOI/State Government during the year:	865				
4.2	Total number of Classrooms and Seminar halls	74				
4.3	Total number of computers on campus for academic purposes	795				
4.4	Total expenditure, excluding salary, during the year (INR in Lakhs):	557.19750				

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

#### SXC's Curriculum

- Makes learning an interesting and meaningful exercise through guided teaching, monitored learning through online resources, e-content by faculty members, and supported library assignments, group discussions, seminar presentations, debates, quiz and viva voce.

The characteristics of Jesuit education-academic excellence, social relevance and character formation is consciously and appropriately embedded in the curriculum through

- Core, Allied and Project/elective courses
- Skill based elective and Non-major elective courses
- Extra credit, Value added and vocational courses
- Courses on Languages and Environmental studies
- Foundation Courses which includes religion, Ethics, personality development, human rights and social analysis, life-skills and skills for employability
- PhD programmes and Research based projects for PG group projects for UG students.
- Curriculum based outreach programme by the department of STAND (Student Training and Action for Neighbourhood Development)
- Volunteer based Extension activities, offered by other service organisations like NSS, NCC, AICUF, RRC/YRC, Enviroclub, Democracy forum, Women's forum, Consumer forum and Campus ministry
- Therefore, SXC's curriculum can be viewed as a triangle connected by three sides viz. Teaching-Learning, Research and Extension activities. The learning objectives are directly and purposefully derived from the intellectual, occupational, environmental, social and spiritual needs of current generation of students.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.stxavierstn.edu.in/outcome.php">http://www.stxavierstn.edu.in/outcome.php</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

36

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

604

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

52

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

36



File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. All the following courses together carry 4 credits.

- Value Education (Ethics I & Religion I & II)
- Human Rights and Social Analysis
- Personality development
- Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes which are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the pedagogy for these courses are periodically revised by the internal and external experts. The courses in UG and PG curriculum also have its course content related to these issues in ways of creating awareness and knowledge, stimulating creative and analytical thinking, offering training in order for the students to take part in solving the issues

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

125

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2262

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1413

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3)  
Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf">http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf">http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1615

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1218

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. St. Xavier's college caters to the needs of all students with regard to their academic quest. Therefore, the college initiates various measures to assess their learning levels.
2. In order to bridge the gap between students of different socio economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'.
3. As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'B' and 'C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams.
4. After the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students.
5. Personal counseling is given to both slow learners and advanced learners in Tutor--Ward meetings.
6. Peer learning is promoted among students. During and after the class hours, advanced learners help slow learners in understanding specific units in the course material.
7. Advanced learners are motivated to do certificate courses, on-the-job training and add -on courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/so_cap.php">http://www.stxavierstn.edu.in/so_cap.php</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2023	4299	200

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Student-centric strategies result in the holistic development of the students in terms of cognitive affective and psychomotor skills. The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours, practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events. All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, and department specific technical activities. Internship and On-the job training are special curriculum activity supported by departments like Commerce, Corporate Secretaryship, MSW, MCA and Visual communication which moulds the students with real time learning experience. Department of Commerce and Corporate Secretaryship organize and innovative event called Business Day which is a creative opportunity for the students to develop their business skills in dynamic manner. Inspiring critical thinking, creativity and scientific temper is the core of the teaching-learning process and these are implemented through student centric methodologies

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://stxavierstn.edu.in/outcome.php">https://stxavierstn.edu.in/outcome.php</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Learning at St. Xavier's College has always been student centric. in our college the following ICT tools and resources are available:

LCD facilities , Wi-Fi-LAN facilities, LED TV, Computers, Interactive Board Projector, FB150-2, CMAX-2, Edmodo, Video Lectures, Smart Board, Sound Studio with Avid Pro tools (Sound Studiowith Avid Pro tools (Sound Editing), Computer Lab with FCP Unit (Video Editing),Video/ Photography Studio, Drawing room, Big Monitor Screen, Online demonstration , SPSS package, Audio Visual equipments and Lap Tops.

E-resources and techniques used:

Power Point slides, Google classroom, Lecture videos with animation, E-books, Online simulation softwares, schemsketch, chemdraw, docking softwares, Google Drive, Videos, movies, softwares for language learning and testing, Web based online exams, Computer generated offline tests, audiobooks, Blogs, NPTEL materials, Audio, Video lectures from IIT professionals,Create groups in social media,Using GroupMail, Computer Application practicals : Editing Software (Video, Sound, and Photograph) and Designing Software, Moodle, SPSS package, Khan Academy, tutor2, Math stack exchange and Geogebra.

File Description	Documents
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Upload any additional information	<a href="#">View File</a>

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

200

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC - Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode.

##### Academic Calendar

- The Academic calendar is devised taking into account the general plan of the university, and common calendar.
- Information and guide lines are provided to students to access facilities.
- Student responsibilities and rules and regulations are clearly stated.
- Scholarship details, Attendance details and Evaluation process are stated.
- The Academic calendar along with Evaluation Procedures blue print is issued to the students at the beginning of the year.
- Adherence to the time schedule stated in the calendar is ensured.
- Sufficient time is provided for teaching Teaching Plans A common framework is followed.

Towards the end of every semester, the HoD of every department in consultation with the faculty members finalizes the work load of the department. After the workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

200

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

154

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

1850

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

20



File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### Examination automation - software list

##### SXC SEM GR 15 2.1:

1. To import student database
2. To create and generate department code.
3. To enter subject list for UG, PG, MCA and M.Phil. Students.
4. To generate and print students sign list for name and DOB checking.
5. To import value added courses details.
6. To enter internal marks and semester marks.
7. To generate and print internal marks list and external marks list.
8. To generate and print consolidated marks for current semester.
9. To generate and print Result..
10. To generate and print mark sheets (Grade card starting with 2015 batch students) for all major.
11. To generate and print mark sheets sign list.
12. To generate and print TMR (Tabular Mark Register) copy.
13. To generate and print full pass students list.

## SXCHT 2.0

1. To generate hall ticket database for all regular and arrear students.
2. To select date and time.
3. To select students strength for Hall placement.
4. To generate seat number in zig - zag method in the Halls.
5. To generate and print hall ticket
6. To generate and print seating arrangements
7. To generate and print arrear list
8. To generate and print hall ticket sign list
9. To generate and print exam strength list, arrear list, hall list and students list.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/examination.php">http://www.stxavierstn.edu.in/examination.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programmes offered by SXC are intended to work with welldefined objectives namely,

1. Program Outcomes - They are derived from the core and prime objectives of the College.
2. Programme Specific Outcomes - They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes - The learning objectives for each courses of UG/PGare duly drafted in BOS meeting, approved by academic council and ratified by Governing body. They are stated in the syllabus of each course.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders. Every department's aspirations and mutual expectations of facultymembers and students are displayed in 'STUDENT CHARTER' at the entrance of the respective departments. The 'STUDENT CHARTER' is converted

into Program Specific Outcomes and transformed into Course Outcomes, previously stated as learning objectives. The PSOs lead to Program Outcomes which overlap with the vision and mission of the College. The College with the help of every department has taken initiatives to make the entire COs as studentcentred course outcomes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://www.stxavierstn.edu.in/department_pso.php">http://www.stxavierstn.edu.in/department_pso.php</a>

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome(CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome(PSO) and programme outcome.

### DIRECT METHOD:

#### A. Continuous Internal Assessment(CIA)

##### 1. Internal tests(70%)

- CIA Test I performance Analysis
- CIA Test II performance Analysis

##### 2. Other modes of internal assessment (30%)

Every semester, the students undergo any two or three of the below listed modes

- Quiz (announced/unannounced)
- Individual viva or group viva
- Short duration objective type tests/snap tests
- Short answer/problem solving tests

- Long answer tests/essay writing
- Guided individual/group projects
- Lab/Field/Practical work/Case study (to assess practical skills in handling instruments)
- Group discussion(once a month to assess originality, creativity, initiative&communication skills)
- Seminar(once in a semester to assess understanding of the subject, creativity, innovation and communicative ability)
- Assignment(to assess the conceptual clarity and the ability to connect similar concepts and applications)

## B. Semester Examination Performance Analysis

### INDIRECT METHOD:

1. Evaluating Teaching plan
2. Analysis of students feedback
3. Exit survey
4. BOS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/outcome.php">http://www.stxavierstn.edu.in/outcome.php</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1327

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.stxavierstn.edu.in/examination.php">http://www.stxavierstn.edu.in/examination.php</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[http://www.stxavierstn.edu.in/igac/SSS/SSS\\_2022-2023.pdf](http://www.stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation. Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication
3. To take research findings to society
4. To establish links with local, national, regional and global institutions
5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards enhancement of knowledge
7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
8. To implement research-based learning
9. To enter into research partnerships with other institutions

FUND FOR RESEARCH SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

Seed money is granted for researchers for publishing research papers.

Seed money is given to departments for conducting national

/international seminars/conferences/ workshops for dissemination of research findings.

SXC supports a few research scholars through Jesuit Educational Support Scheme

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://stxavierstn.edu.in/Research_Policy.php">http://stxavierstn.edu.in/Research_Policy.php</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.41000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

01

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

13.76450

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/research_projects.php">http://www.stxavierstn.edu.in/research_projects.php</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

89

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

04

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.stxavierstn.edu.in/research_projects.php">http://www.stxavierstn.edu.in/research_projects.php</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.



SXC has established 27 Centers for creation and transfer of knowledge.

The International association for Plant Taxonomy (Head office in Berlin) formally granted recognition to Xavier's College Herbarium (XCH) in October 1993

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/research_innovation.php">http://www.stxavierstn.edu.in/research_innovation.php</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

81

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

30

File Description	Documents
URL to the research page on HEI website	<a href="http://www.stxavierstn.edu.in/Research_Policy.php">http://www.stxavierstn.edu.in/Research_Policy.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

137

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

335

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

36

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

9.91150

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

991150

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations like NSS, NCC,

Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St. Vincent de Paul Society (SVP) and Student Training and Action for Neighbourhood Development (STAND) Programme. Every student of SXC has the chance to be part of any Page 31/66 12-08-2023 01:44:52 Annual Quality Assurance Report of ST. XAVIER'S COLLEGE (AUTONOMOUS) service organization and get sensitized for current social issues and make positive impacts on socio, economic and environmental development of their neighbourhood which paves the way to their holistic development. All the extension activities are carried out by the students with the guidance and accompaniment of faculty coordinators.

STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/so_stand.php">http://stxavierstn.edu.in/so_stand.php</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

38

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

55

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

55

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

28

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

59

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysam (Main) block, Fr. Soosai (S) block, Jubilee (J) block, Library building, XIBA block, Auditorium building, CBB block and Bank building. Each and every block has a good number of spacious class rooms, with proper ventilation. Most of the class rooms are permanently fixed with ICT tools like Projector and few key class rooms have smart board facility in them. There are 68 classrooms in SXC campus. Most of the classrooms are enriched with Wi-Fi, LAN facilities to make the teaching-learning process more effective. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. In terms of the infrastructure facilities, SXC is on par with the top notching institutions of our state. The management always focuses on improving the infrastructure because we believe that the facilities we provide will facilitate the students and make them to excel in all the domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/facilities.php">http://stxavierstn.edu.in/facilities.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SXC realizes this and paves the way to encourage the students those who are interested in games. Sports facilities have been established and facilitated for various games including Basket Ball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts
4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.
6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court
10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

We have qualified coaches for the following games.

- Basket ball
- Volley ball
- Foot Ball
- Hockey.

SXC is in - charge of coordinating some of the tournaments and Sports of the Manonmaniam Sundaranar University. A good number of students are representing our university in the matches. The institute provides a multitude of extracurricular activities to enrich student lives beyond academics. Fests like INDECO (Inter

Departmental Competitions), Crib, Pongal Kolam ( Rangoli) Competitions are part and parcel of our academic system.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/infra.php">http://stxavierstn.edu.in/infra.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

119.19861

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280.



It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 134410 books and 122 periodicals, 4535 Thesis reports, Book banks, Proceedings, 3915 New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.

Name of the ILMS software : Auto-Lib

Nature of automation (fully or partially) : Full

Version : 6.0

Year of automation : 1999

The following are some E - Resources present in our e-library.

1. J gate

2. Delnet

3. Nlist

CD's and DVD's : 4576

Video Lessons : 22140

Short Films : 9674

National Geography CD's : 40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/infra.php">http://stxavierstn.edu.in/infra.php</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

4.96542

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

713

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

SXC has a total number of 595 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the

department they belong to. The Student - Computer ratio is 1: 1. All the departments and the research centre have their own

computers.

**Servers, Open source software and Propriety Software:**

SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2)

**Internet Facility:**

In the current era, the need for Internet has become mandatory in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection.

SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot.

**Wi-Fi Facility:**

SXC campus is completely Wi-Fi enabled in the year of 2016. From all the departments, classrooms, and seminar halls data could be easily accessed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://stxavierstn.edu.in/facilities.php">http://stxavierstn.edu.in/facilities.php</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4299	595

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development:** **A. All four of the above Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/lab_studio.php">http://stxavierstn.edu.in/lab_studio.php</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**16.36687**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 99years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities.

**Maintenance of the Campus** The care and regular maintenance of the

entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college.

A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

### Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team.

### Laboratories

The laboratories at SXC house a large collection of sophisticated equipments to carry out research. The Laboratories are equipped with fire management systems which include; evacuation and control, first-aid kits, fire extinguishers, fume cupboards, exhaust ducts, goggles.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/roles_respons.php">http://stxavierstn.edu.in/roles_respons.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

931

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

353

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://stxavierstn.edu.in/so_cap.php">http://stxavierstn.edu.in/so_cap.php</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1071

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

791

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

252

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

46

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. The Student council gives an opportunity



to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership

Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad 8. Board of Studies

The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership.

- Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes:
  - INDECO [Inter departmental Cultural Competitions]
  - Student Council & Fine Arts Inauguration and Valediction
  - Teacher's day Celebration
  - Christmas day Celebration
  - Women's day Celebration and awareness seminar in Collaboration with Women's forum
- Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc.
- Student Council has released newsletters called SXC EXCELLA

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/so_stu_council.php">http://stxavierstn.edu.in/so_stu_council.php</a>

**5.3.3 - Number of sports and cultural events / competitions organised by the institution**

31

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of St. Xavier's College was established in 1945, enabling the pass out students to reconnect with the College. Alumni Association has its chapters at Chennai, Bangalore, Coimbatore, Tenkasi, Kovilpatti, Tuticorin and Nagercoil to promote periodic meetings. Office Bearers of Chapters meet regularly during Annual General Body Meeting as well as our Family Day i.e. on 26th of January every year.

A most meaningful way of giving back to the Alma mater was made in the form of Judge Joseph Clinical Lab. This laboratory is providing various clinical tests at the subsidized rate for the students, teaching staff, non-teaching staff, alumni and local people. Alumni association gives 'Thirukkural' book to passing out students during graduation day is another meaningful gift.

The following endowment funds and scholarships were generated by the Alumni and continued sponsoring every year.

1. Fr. K. A. Soosai Memorial Scholarship Rs - 50,000/-
2. Ex. Mayor. AL. Subramanian Endowment Scholarship Rs 2,00,000/-
3. Ln. Mohan Chellappa Educational Endowment
4. A. Antony Thomas Educational Endowment - 2,50,000/-
5. Rev. Dr. Leo Antony Tagore S.J. Rs 30,000/-
6. Rev. Dr. Antony Pappuraj S.J. Rs - 10,000/-
7. Prof. A. Easu Joseph Endowment Rs 10,000/-
8. Prof .P. Muthusamy Educational Endowment Rs 10,000/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/so_alumni.php">http://stxavierstn.edu.in/so_alumni.php</a>

#### 5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

1. The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines the quality benchmarks for enhancing the academic ambience of the college.
2. Before implementing quality enhancing strategies, discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.
3. The Board of Management at SXC constitutes all the Jesuit Priests living inside the college campus. They are led under the guidance of the Provincial, the Madurai Jesuit Province.
4. Along with him the Rector, the Secretary and the Principal lead the college in achieving its vision and mission. Under the leadership of the Rector, the Secretary executes the administrative functions of the college including therecruitment and employee engagement in the college while, the Principal is bestowed with the power of exercising all the academic activities of the college.
5. The Board of Management meets every month, to review the working of the institution and plans for the development of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/about_sxc.php">http://stxavierstn.edu.in/about_sxc.php</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

SXC has the policy of decentralizing the administration in all its educational endeavors.

- Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration. For an effective and efficient administration, the Principal delegates his power to the different officials. The Deputy Principal deals with the immediate matters concerning the staff and students of Shift - II. The Vice-Principals deal with the daily attendance and discipline of students. The Deans of Arts and Science coordinate the planning and execution of all academic programmes. The IQAC Coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Coordinators co-ordinate various academic and non-academic programmes of their respective departments. The Dean of Students and the Dean of Women Students facilitates co-curricular and extracurricular activities. The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students. The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments for discussing ways and means of carrying out all curricular, cocurricular and extracurricular activities by eliciting responses from every member.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/roles_respons.ph">http://stxavierstn.edu.in/roles_respons.ph</a> <a href="#">p</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

SXC has definite strategic plans to ensure quality enhancement activities. Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-Ragging Committee and Sexual Harassment Committee provide safe environment for individuals to study in the college. While revision was made in CBCS, several meetings at college level and departmental level were conducted. The Curriculum Development Cell provided a matrix for all the departments. IQAC and Deans' Office prepare the general timetable for UG programmes every semester.

SXC strives to uplift the Dalit/Downtrodden. It gets reflected in admission policies

SXC sets goals

- To provide an integral formation
- To create agents of social change
- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courses on core subjects, allied subjects, personality development, leadership, human rights for students.

Also the goals are achieved by

- involving students in outreach neighbourhood programme
- training them in critical thinking
- training them in civics and duties of a citizen training them to work as a team.
- To create students into agents of social change the college
- familiarizes themselves with tools of social analysis

- trains them to work for the excluded and marginalized
- enhances in them the commitment to society.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/perspective.php">http://stxavierstn.edu.in/perspective.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### Governance:

The long term plans and overall direction are spearheaded by the Provincial and the Board of Management. The Rector is the chief functionary of the college and heads the Board of Management. He is the Vice-Chairman of the Governing Body. The Governing Body is a policy making body which periodically plans the policies pertaining to academic and administrative matters. The Statutory bodies of the College are the Governing Body (GB), the Academic Council (AC), the Board of Studies (BoS) and the Finance Committee (FC). The GB is constituted as per the norms of the UGC. It proposes the introduction of new programmes approves proposals for infrastructure development. It assesses and evaluates all the activities of the College and gives directions for improvement.

The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College. The Academic Council, constituted as per the guidelines of the UGC, reviews and approves the recommendations of the Board of Studies with respect to curriculum development and evaluation. The BoS designs the curriculum, syllabi, prepare panel of question paper setters and examiners and present the recommendation in Academic Council meeting. The FC prepares the budget and the budgetary provisions will be placed in Governing Body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://stxavierstn.edu.in/organogram.php">http://stxavierstn.edu.in/organogram.php</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/roles_respons.ph">http://stxavierstn.edu.in/roles_respons.ph</a> <a href="#">p</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

### Staff Meetings and Get-togethers

At the beginning and end of every semester there is a staff meeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. Francis Xavier the management invites all staff members with their families to participate in Holy Mass and in the breakfast hosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions the management hosts Lunch for the staff. Every year the management conducts Xavierian Night(New year gathering) in which staff members participate with their spouse and children. At the end of the function the Management hosts a Dinner for all. This wonderful event is observed to be a stress relieving factor and as a result many of them appear to be ventilating their negative emotions and resuming their duties with new vigour.

## Welfare Funds

St. Xavier's Co-Operative Thrift and Credit Society Limited, (No.1746) is a registered welfare fund for both teaching and nonteaching staff of aided stream managed by an Executive Committee (EC) of ten staff members.

Non -Teaching staff welfare fund was started by the Management in 1986.

Non -Teaching staff benefit welfare fund was started by the Management in 1999.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/administrative_staff.php">http://www.stxavierstn.edu.in/administrative_staff.php</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

42

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>



### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

96

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St.Francis Xavier with PAN No.AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval U/s. 12AA of the Income Tax Act of 1961.
- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial Year.
- The claim bills for the salary grant to the Teaching and NonTeaching staff are duly verified by the Regional Joint Director of Collegiate Education, Tirunelveli Region. So the salary grants received by the College under aided category are pre-audited.
- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the Statement of account and Utilisation Certificate are submitted to the funding agencies.
- The Financial Statement of Account comprises salary, fee collection, scholarship and UGC accounts which are submitted every year to the Regional Director of Collegiate Education, Tirunelveli The College audits all its Financial Accounts, Research Grants and Management Salaries, Fees and Scholarships annually

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stxavierstn.edu.in/igac/External%20Peer%20Team%20Report/IQAC%20EXTERNAL%20PEER%20TEAM%20REPORT%202022-2023.pdf">https://stxavierstn.edu.in/igac/External%20Peer%20Team%20Report/IQAC%20EXTERNAL%20PEER%20TEAM%20REPORT%202022-2023.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

7.20,000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Response

SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources.

##### Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation
- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution
- Endowment created by alumni and well wishers (so far 128 endowments are created)
- Receiving scholarship money from Government and Management

## Utilization of Fund

- Endowment Fund is used for giving prizes and scholarships money.
- Scholarships for poor students by the management and the Government.
- Conducting Seminars/Endowments lectures
- Utilizing the fund for maintenance and building and infrastructure
- Enhancing greenery, water facility and campus facility
- Mid-Day meals are fully paid by the management .
- Second year UG and first year PG students visit the adopted villages to carry out STAND outreach programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/fee.php">http://stxavierstn.edu.in/fee.php</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society. IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programmes for the teachers.

As per UGC Guidelines 2018 & recommendation of NAAC the external Peer Review (Academic Audit) was conducted on 11.01.2023.

A total of 50 MoUs with higher educational institutions across the country were established. The MoUs are allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and Extension activities.

Intellectual Property Right (IPR) awareness programme was

conducted on 28.10.2022

IQAC facilitated and provided technical assistance to all the departments to conduct Conferences, seminars & webinars.

Feedback on Curricular Aspects from final year UG/PG students was collected by IQAC.

Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected.

IQAC in collaboration with the departments of Physics, Botany, and Zoology conducted energy audit, green audit and environmental audit.

IQAC provided technical assistance to all Departments to conduct online programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/iqac/IQAC_Report_2022-23.pdf">http://stxavierstn.edu.in/iqac/IQAC_Report_2022-23.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, concepts and knowledge and extent of coverage of the course to write competitive examinations. In exit survey from final year students,

SXC gets opinion on all aspects of their campus life. feedback on all aspects of campus, the analysis of feedback is submitted to the management for future action.

Periodic Assessment of learning outcomes facilitated by the IQAC

Once in fortnight the meeting of Officials, Heads/Coordinators of departments is conducted to review all academic endeavors undertaken in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/iqac/IOAC_Report_2022-23.pdf">http://stxavierstn.edu.in/iqac/IOAC_Report_2022-23.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://stxavierstn.edu.in/annual_report.php">http://stxavierstn.edu.in/annual_report.php</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. This is because a need for more higher education institutions for women in Tirunelveli diocese was felt, considering the population of girl students who are aspiring to do higher studies. Initially 30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. This is also due to the fact that Jesuits are always keen to work for gender equality and to offer more access to women in terms of education and employment.

St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students.

The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's Studies. Gender equity and equality is practiced by the fact that both NSS and NCC/ St. Xavier's College have two NSS women units.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/so_women_stud.php">http://stxavierstn.edu.in/so_women_stud.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy conservation: Solar energy conservation: Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus. Small buckets numbering 109 have been kept in various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the year.

#### Garden Waste:

This waste is biodegradable waste. Generally, the garden waste is utilized for the compost manure.

#### E-Waste:

The E-waste generally includes the tube lights, CFL, LED are stored into the scrap yard of college and stored. The audit team noted that the technical lifetime / service life of most of the electronic equipment is yet to be over, thus the presently there is limited generation of waste.

#### Chemical Waste Disposal

The experiments have been changed to micro level from semi micro level. Hence the quantity of waste produced and quantity of chemicals and fuels used have been considerably reduced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day

parade held at Chennai. Teachers Day is celebrated remembering Dr.Radhakrishnan, a great teacher . Floral tributes was paid to Dr. Ambedkar on that day.Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated.NCC Day is celebrated in our college by NCC. Tamil poet Bharathiyar's birthday wascelebrated.In lieu of Human Rights Day the AICUF students conducted a Street play on Human rights violations .Human Rights Day was observed actively through various programme namely Posture display on Human violations and seminar on Human Rights was conducted. To promulgate the significance of Human Rights Day, XIBITES took a pledge to promote human dignity, equality and rights on this special day. World Diabetics day was observed by Alumni Association on the college campus, providing free medical check-up in the month of November.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

**Independence day:** On 15.08.2022, the 75th Independence day was celebrated in our collage at 7 a.m. The flag was hoisted by the chief guest Mr.R.John Xavier,M.A (chief petty officer). He was from Indian Navy and he gave a speech about the journey of "India Then and Now" to the cadets and alumni.

**Human rights day:** As part of Triple Celebrations held on 19.12.2022, Indian Constitution Day & International Human Rights Day were celebrated.

**WOMEN'S DAY CELEBRATIONS:**Women's day celebration was organised on 07.03.2023 with Mrs. P. Geetha Jeevan, Hon'ble Minister for Social Justice and Women Empowerment as the Chief guest. Women achievers from different fields were honored during the function.

**International Yoga Day:**The international Day of yoga has been celebrated annually on 21June since 2015.

**Gandhi Jayanti:**Gandhi Jayanthi was celebrated by NSS on 02.10.2022. A awareness was created among the Students about

consuming alcohol and its aftermath. A resolution against consuming of alcohol was taken.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**      **A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Independence day:** On 15.08.2022, the 75th Independence day was celebrated in our collage at 7 a.m. The flag was hoisted by the chief guest Mr.R.John Xavier,M.A (chief petty officer). He was from Indian Navy and he gave a speech about the journey of "India Then and Now" to the cadets and alumni.

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**International Yoga Day:** The international Day of yoga has been celebrated annually on 21 June since 2015.

**Gandhi Jayanti:** Gandhi Jayanthi was celebrated by NSS on 02.10.2022. A awareness was created among the Students about consuming alcohol and its aftermath. A resolution against consuming of alcohol was taken.

**World Justice Day:** Unnat Bharat Abhiyan cell organized the "National Voters Day" Awareness campaign on 25.01.2023. UBA volunteers stood on the college campus with the National Voters Day Awareness sloganboards. Unnat Bharat Abhiyan cell and IQAC jointly conducted "World Social Justice Day" Awareness program on 20.02.2023.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice-1: Streaming System in General English Teaching

- St. Xavier's College has a good number of first generation learners from Tamil medium schooling background. Streaming system caters their needs.
  - The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education. Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56). The UGC Curriculum Development Centre (1989 2004) also

recommends a Seven-Tier Structure for teaching of General English. Based on the UGC recommendations, the Dept. of English has been following the Seven-Tier Structure given below: Stream C students will do Course 1 to Course 4 Stream B students will do Course 3 to Course 6 Stream A students will do Course 4 to Course 7. Students are categorised as stream 'A', 'B', and 'C' through a diagnostic test.

#### Best Practice 2:

Title of the Practice: FOUNDATION COURSE FOR HUMAN EXCELLENCE

#### Objectives:

- To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony.
- To provide broad and rich curriculum to Value Education.
- To build positive personal attributes such as selfrespect and self-worth, courage, kindness, generosity, trustworthiness and a sense of justice.
- To instill the character and resilience needed to deal with life's inevitable challenges.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.stxavierstn.edu.in/igac/Best%20Practices.pdf">http://www.stxavierstn.edu.in/igac/Best%20Practices.pdf</a>
Any other relevant information	<a href="http://stxavierstn.edu.in/igac_agar.php">http://stxavierstn.edu.in/igac_agar.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential option for the poor has been materialized through STAND, being mandatory and important component of the curriculum. One of the

Excerpts from the preamble to Jesuit Higher Education is to shape our students into agents of social change, preparing them for concerted social action and thus paving the way to mass movements which will bring about the desired liberation. STAND is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

**Objectives:**

1. To sensitize the students to social issues which helps them move towards holistic development
2. To mould them as leaders by loving and serving others.
3. To inculcate the habits of dependency, independency and inter-dependency, among students.
4. To create the 'Togetherness with Xaverian values', among students

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus and to execute the development projects in collaboration with government and NGOs

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

#### SXC's Curriculum

- Makes learning an interesting and meaningful exercisethrough guided teaching, monitored learning through onlineresources, e-contents by faculty members, and supportedlibrary assignments, group discussions, seminarpresentations, debates, quiz and viva voce.

The characteristics of Jesuit education-academic excellence, social relevance and character formation is consciously andappropriately embedded in the curriculum through

- Core, Allied and Project/elective courses
- Skill based elective and Non-major elective courses
- Extra credit, Value added and vocational courses
- Courses on Languages and Environmental studies
- Foundation Courses which includes religion, Ethics, personality development, human rights and social analysis, life-skills and skills for employability
- PhD programmes and Research based projects for PGgroupprojects for UG students.
- Curriculum based outreach programme by the department ofSTAND (Student Training and Action for NeighbourhoodDevelopment)
- Volunteer based Extension activities, offered by otherservice organisations like NSS, NCC, AICUF, RRC/YRC, Enviroclub, Democracy forum, Women's forum, Consumer forum andCampus ministry
- Therefore, SXC's curriculum can be viewed as a triangleconnected by three sides viz. Teaching-Learning, Researchand Extension activities. The learning objectives aredirectly and purposefully derived from the intellectual, occupational, environmental, social and spiritual needs ofcurrent generation of students.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.stxavierstn.edu.in/outcome.php">http://www.stxavierstn.edu.in/outcome.php</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

36

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

604

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

52



File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. All the following courses together carry 4 credits.

- Value Education (Ethics I & Religion I & II)
- Human Rights and Social Analysis
- Personality development
- Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes which are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the

pedagogy for these courses are periodically revised by the internal and external experts. The courses in UG and PG curriculum also have its course content related to these issues in ways of creating awareness and knowledge, stimulating creative and analytical thinking, offering training in order for the students to take part in solving the issues

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

125

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2262

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1413

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf">http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf">http://stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf</a>
Any additional information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1615**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1218

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. St. Xavier's college caters to the needs of all students with regard to their academic quest. Therefore, the college initiates various measures to assess their learning levels.
2. In order to bridge the gap between students of different socio economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'.
3. As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'B' and 'C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams.
4. After the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students.
5. Personal counseling is given to both slow learners and advanced learners in Tutor--Ward meetings.
6. Peer learning is promoted among students. During and

after the class hours, advanced learners help slow learners in understanding specific units in the course material.

7. Advanced learners are motivated to do certificate courses, on-the-job training and add -on courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/so_cap.php">http://www.stxavierstn.edu.in/so_cap.php</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2023	4299	200

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Student-centric strategies result in the holistic development of the students in teams of cognitive affective and psychomotor skills. The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours, practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events. All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, and department specific technical activities. Internship and On-the job training are special curriculum activity supported by

departments like Commerce, Corporate Secretaryship, MSW, MCA and Visual communication which moulds the students with real time learning experience. Department of Commerce and Corporate Secretaryship organize and innovative event called Business Day which is a creative opportunity for the students to develop their business skills in dynamic manner. Inspiring critical thinking, creativity and scientific temper is the core of the teaching-learning process and these are implemented through student centric methodologies

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://stxavierstn.edu.in/outcome.php">https://stxavierstn.edu.in/outcome.php</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Learning at St. Xavier's College has always been student centric. In our college the following ICT tools and resources are available:

LCD facilities, Wi-Fi-LAN facilities, LED TV, Computers, Interactive Board Projector, FB150-2, CMAX-2, Edmodo, Video Lectures, Smart Board, Sound Studio with Avid Pro tools (Sound Studio with Avid Pro tools (Sound Editing)), Computer Lab with FCP Unit (Video Editing), Video/ Photography Studio, Drawing room, Big Monitor Screen, Online demonstration, SPSS package, Audio Visual equipments and Lap Tops.

E-resources and techniques used:

Power Point slides, Google classroom, Lecture videos with animation, E-books, Online simulation softwares, schemasketch, chemdraw, docking softwares, Google Drive, Videos, movies, softwares for language learning and testing, Web based online exams, Computer generated offline tests, audiobooks, Blogs, NPTEL materials, Audio, Video lectures from IIT professionals, Create groups in social media, Using GroupMail, Computer Application practicals: Editing Software (Video, Sound, and Photograph) and Designing Software, Moodle, SPSS package, Khan Academy, tutor2, Math stack exchange and Geogebra.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://stxavierstn.edu.in/econtent.php">http://stxavierstn.edu.in/econtent.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

200

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC - Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode.

#### Academic Calendar

- The Academic calendar is devised taking into account the general plan of the university, and common calendar.
- Information and guide lines are provided to students to access facilities.
- Student responsibilities and rules and regulations are clearly stated.
- Scholarship details, Attendance details and Evaluation process are stated.
- The Academic calendar along with Evaluation Procedures blue print is issued to the students at the beginning of the year.
- Adherence to the time schedule stated in the calendar is ensured.
- Sufficient time is provided for teaching Teaching Plans A

common framework is followed.

Towards the end of every semester, the HoD of every department in consultation with the faculty members finalizes the work load of the department. After the workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

200

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

154

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)



<b>1850</b>	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
<b>2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year</b>	
<b>20</b>	
File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year</b>	
<b>0</b>	
File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
<b>2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution</b>	
<b>Examination automation - software list</b>	
<b>SXC SEM GR 15 2.1:</b>	
<ol style="list-style-type: none"> <li><b>1. To import student database</b></li> <li><b>2. To create and generate department code.</b></li> </ol>	

3. To enter subject list for UG, PG, MCA and M.Phil. Students.
4. To generate and print students sign list for name and DOB checking.
5. To import value added courses details.
6. To enter internal marks and semester marks.
7. To generate and print internal marks list and external marks list.
8. To generate and print consolidated marks for current semester.
9. To generate and print Result..
10. To generate and print mark sheets (Grade card starting with 2015 batch students) for all major.
11. To generate and print mark sheets sign list.
12. To generate and print TMR (Tabular Mark Register) copy.
13. To generate and print full pass students list.

#### SXCHT 2.0

1. To generate hall ticket database for all regular and arrear students.
2. To select date and time.
3. To select students strength for Hall placement.
4. To generate seat number in zig - zag method in the Halls.
5. To generate and print hall ticket
6. To generate and print seating arrangements
7. To generate and print arrear list
8. To generate and print hall ticket sign list
9. To generate and print exam strength list, arrear list, hall list and students list.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/examination.php">http://www.stxavierstn.edu.in/examination.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programmes offered by SXC are intended to work with welldefined objectives namely,

1. Program Outcomes - They are derived from the core and prime objectives of the College.
2. Programme Specific Outcomes - They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes - The learning objectives for each courses of UG/PG are duly drafted in BOS meeting, approved by academic council and ratified by Governing body. They are stated in the syllabus of each course.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders. Every department's aspirations and mutual expectations of faculty members and students are displayed in 'STUDENT CHARTER' at the entrance of the respective departments. The 'STUDENT CHARTER' is converted into Program Specific Outcomes and transformed into Course Outcomes, previously stated as learning objectives. The PSOs lead to Program Outcomes which overlap with the vision and mission of the College. The College with the help of every department has taken initiatives to make the entire COs as student centred course outcomes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://www.stxavierstn.edu.in/department_pso.php">http://www.stxavierstn.edu.in/department_pso.php</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome (CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome (PSO) and programme outcome.

**DIRECT METHOD:****A. Continuous Internal Assessment(CIA)****1. Internal tests(70%)**

- CIA Test I performance Analysis
- CIA Test II performance Analysis

**2. Other modes of internal assessment (30%)**

Every semester, the students undergo any two or three of the below listed modes

- Quiz (announced/unannounced)
- Individual viva or group viva
- Short duration objective type tests/snap tests
- Short answer/problem solving tests
- Long answer tests/essay writing
- Guided individual/group projects
- Lab/Field/Practical work/Case study (to assess practical skills in handling instruments)
- Group discussion(once a month to assess originality, creativity, initiative&communication skills)
- Seminar(once in a semester to assess understanding of the subject, creativity, innovation and communicative ability)
- Assignment(to assess the conceptual clarity and the ability to connect similar concepts and applications)

**B. Semester Examination Performance Analysis****INDIRECT METHOD:**

1. Evaluating Teaching plan
2. Analysis of students feedback
3. Exit survey
4. BOS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/outcome.php">http://www.stxavierstn.edu.in/outcome.php</a>

**2.6.3 - Pass Percentage of students****2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1327

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.stxavierstn.edu.in/examination.php">http://www.stxavierstn.edu.in/examination.php</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[http://www.stxavierstn.edu.in/igac/SSS/SSS\\_2022-2023.pdf](http://www.stxavierstn.edu.in/igac/SSS/SSS_2022-2023.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation. Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication
3. To take research findings to society
4. To establish links with local, national, regional and global institutions

5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards enhancement of knowledge
7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
8. To implement research-based learning
9. To enter into research partnerships with other institutions

FUND FOR RESEARCH SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

Seed money is granted for researchers for publishing research papers.

Seed money is given to departments for conducting national /international seminars/conferences/ workshops for dissemination of research findings.

SXC supports a few research scholars through Jesuit Educational Support Scheme

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://stxavierstn.edu.in/Research_Policy.php">http://stxavierstn.edu.in/Research_Policy.php</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.41000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

01

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

13.76450

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2.2 - Number of teachers having research projects during the year**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stxavierstn.edu.in/research_projects.php">http://www.stxavierstn.edu.in/research_projects.php</a>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

89

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

04

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.stxavierstn.edu.in/research_projects.php">http://www.stxavierstn.edu.in/research_projects.php</a>
Any additional information	<a href="#">View File</a>

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called



LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.

SXC has established 27 Centers for creation and transfer of knowledge.

The International association for Plant Taxonomy (Head office in Berlin) formally granted recognition to Xavier's College Herbarium (XCH) in October 1993

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/research_in_cubation.php">http://www.stxavierstn.edu.in/research_in_cubation.php</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

81

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

3.4 - Research Publications and Awards	
<b>3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software</b>	<b>A. All of the above</b>
File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year</b>	
<b>3.4.2.1 - Number of PhD students registered during the year</b>	
<b>30</b>	
File Description	Documents
URL to the research page on HEI website	<a href="http://www.stxavierstn.edu.in/Research_Policy.php">http://www.stxavierstn.edu.in/Research_Policy.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year</b>	
<b>137</b>	

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

335

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

36

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****9.91150**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year****991150**

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6 - Extension Activities**

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

**Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations**

like NSS, NCC,

Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St. Vincent de Paul Society (SVP) and Student Training and Action for Neighbourhood Development (STAND) Programme. Every student of SXC has the chance to be part of any Page 31/66 12-08-2023 01:44:52 Annual Quality Assurance Report of ST. XAVIER'S COLLEGE (AUTONOMOUS) service organization and get sensitized for current social issues and make positive impacts on socio, economic and environmental development of their neighbourhood which paves the way to their holistic development. All the extension activities are carried out by the students with the guidance and accompaniment of faculty coordinators.

STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/so_stand.php">http://stxavierstn.edu.in/so_stand.php</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

38

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

55	
File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year</b>	
55	
File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
28	
File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
59	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysamy (Main) block, Fr. Soosai (S) block, Jubilee (J) block, Library building, XIBA block, Auditorium building, CBB block and Bank building. Each and every block has a good number of spacious class rooms, with proper ventilation. Most of the class rooms are permanently fixed with ICT tools like Projector and few key class rooms have smart board facility in them. There are 68 classrooms in SXC campus. Most of the classrooms are enriched with Wi-Fi, LAN facilities to make the teaching-learning process more effective. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. In terms of the infrastructure facilities, SXC is on par with the top notching institutions of our state. The management always focuses on improving the infrastructure because we believe that the facilities we provide will facilitate the students and make them to excel in all the domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/facilities.php">http://stxavierstn.edu.in/facilities.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SXC realizes this and paves the way to encourage the students those who are interested in games. Sports facilities have been established and facilitated for various games including Basket Ball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts
4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.
6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court
10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

We have qualified coaches for the following games.

- Basket ball
- Volley ball
- Foot Ball
- Hockey.

SXC is in - charge of coordinating some of the tournaments and Sports of the Manonmaniam Sundaranar University. A good number of students are representing our university in the matches. The institute provides a multitude of extracurricular activities to enrich student lives beyond academics. Fests like INDECO (Inter Departmental Competitions), Crib, Pongal Kolam ( Rangoli) Competitions are part and parcel of our academic system.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/infra.php">http://stxavierstn.edu.in/infra.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

74



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

119.19861

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280.

It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 134410 books and 122 periodicals, 4535 Thesis reports, Book banks, Proceedings, 3915 New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.

Name of the ILMS software : Auto-Lib

Nature of automation (fully or partially) : Full

Version : 6.0

Year of automation : 1999

The following are some E - Resources present in our e-library.

1. J gate

2. Delnet

3. Nlist

CD's and DVD's : 4576

Video Lessons : 22140

Short Films : 9674

National Geography CD's : 40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/infra.php">http://stxavierstn.edu.in/infra.php</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**4.96542**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

713

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

SXC has a total number of 595 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the

department they belong to. The Student - Computer ratio is 1:1. All the departments and the research centre have their own computers.

**Servers, Open source software and Propriety Software:**

SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2)

**Internet Facility:**

In the current era, the need for Internet has become mandatory

in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection.

SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot.

#### Wi-Fi Facility:

SXC campus is completely Wi-Fi enabled in the year of 2016. From all the departments, classrooms, and seminar halls data could be easily accessed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://stxavierstn.edu.in/facilities.php">http://stxavierstn.edu.in/facilities.php</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4299	595

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus** A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development:** A. All four of the above  
**Facilities available for e-content development**  
 Media Centre Audio-Visual Centre Lecture

### Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/lab_studio.php">http://stxavierstn.edu.in/lab_studio.php</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

16.36687

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 99years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities.

Maintenance of the Campus The care and regular maintenance of the entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college.

A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

#### Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team.

### Laboratories

The laboratories at SXC house a large collection of sophisticated equipments to carry out research. The Laboratories are equipped with fire management systems which include; evacuation and control, first-aid kits, fire extinguishers, fume cupboards, exhaust ducts, goggles.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/roles_respons.p hp">http://stxavierstn.edu.in/roles_respons.p hp</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

931

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

353

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://stxavierstn.edu.in/so_cap.php">http://stxavierstn.edu.in/so_cap.php</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**1071**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances**

**A. All of the above**

<b>through appropriate committees</b>	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
<b>791</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
<b>252</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>15</b>	



File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

46

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership

#### Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad 8. Board of Studies

The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership.

- Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes:
  - INDECO [Inter departmental Cultural Competitions]
  - Student Council & Fine Arts Inauguration and Valediction
  - Teacher's day Celebration
  - Christmas day Celebration
  - Women's day Celebration and awareness seminar in Collaboration with Women's forum
- Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc.
- Student Council has released newsletters called SXC EXCELLA

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/so_stu_council.php">http://stxavierstn.edu.in/so_stu_council.php</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

31

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of St. Xavier's College was established in 1945, enabling the pass out students to reconnect with the College. Alumni Association has its chapters at Chennai, Bangalore, Coimbatore, Tenkasi, Kovilpatti, Tuticorin and Nagercoil to promote periodic meetings. Office Bearers of Chapters meet regularly during Annual General Body Meeting as

well as our Family Day i.e. on 26th of January every year.

A most meaningful way of giving back to the Alma mater was made in the form of Judge Joseph Clinical Lab. This laboratory is providing various clinical tests at the subsidized rate for the students, teaching staff, non-teaching staff, alumni and local people. Alumni association gives 'Thirukkural' book to passing out students during graduation day is another meaningful gift.

The following endowment funds and scholarships were generated by the Alumni and continued sponsoring every year.

1. Fr. K. A. Soosai Memorial Scholarship Rs - 50,000/-
2. Ex. Mayor. AL. Subramanian Endowment Scholarship Rs 2,00,000/-
3. Ln. Mohan Chellappa Educational Endowment
4. A. Antony Thomas Educational Endowment - 2,50,000/-
5. Rev. Dr. Leo Antony Tagore S.J. Rs 30,000/-
6. Rev. Dr. Antony Pappuraj S.J. Rs - 10,000/-
7. Prof. A. Easu Joseph Endowment Rs 10,000/-
8. Prof .P. Muthusamy Educational Endowment Rs 10,000/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/so_alumni.php">http://stxavierstn.edu.in/so_alumni.php</a>

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

1. The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines

the quality benchmarks for enhancing the academic ambience of the college.

2. Before implementing quality enhancing strategies, discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.
3. The Board of Management at SXC constitutes all the Jesuit Priests living inside the college campus. They are led under the guidance of the Provincial, the Madurai Jesuit Province.
4. Along with him the Rector, the Secretary and the Principal lead the college in achieving its vision and mission. Under the leadership of the Rector, the Secretary executes the administrative functions of the college including therecruitment and employee engagement in the college while, the Principal is bestowed with the power of exercising all the academic activities of the college.
5. The Board of Management meets every month, to review the working of the institution and plans for the development of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/about_sxc.php">http://stxavierstn.edu.in/about_sxc.php</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

SXC has the policy of decentralizing the administration in all its educational endeavors.

- Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration. For an effective and efficient administration, the Principal delegates his power to the different officials. The Deputy Principal deals with the immediate matters concerning the staff and students of Shift - II. The Vice-Principals deal with the daily attendance and discipline of students. The Deans of

Arts and Science coordinate the planning and execution of all academic programmes. The IQAC Coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Coordinators co-ordinate various academic and non-academic programmes of their respective departments. The Dean of Students and the Dean of Women Students facilitates co-curricular and extracurricular activities. The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students. The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments for discussing ways and means of carrying out all curricular, cocurricular and extracurricular activities by eliciting responses from every member.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/roles_respons.p hp">http://stxavierstn.edu.in/roles_respons.p hp</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

SXC has definite strategic plans to ensure quality enhancement activities. Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-Ragging Committee and Sexual Harassment Committee provide safe environment for individuals to study in the college. While revision was made in CBCS, several meetings at college level and departmental level were conducted. The Curriculum Development Cell provided a matrix for all the departments. IQAC and Deans' Office prepare the general timetable for UG programmes every semester.

SXC strives to uplift the Dalit/Downtrodden. It gets reflected in admission policies

**SXC sets goals**

- To provide an integral formation
- To create agents of social change
- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courses on core subjects, allied subjects, personality development, leadership, human rights for students.

Also the goals are achieved by

- involving students in outreach neighbourhood programme
- training them in critical thinking
- training them in civics and duties of a citizen training them to work as a team.
- To create students into agents of social change the college
- familiarizes themselves with tools of social analysis
- trains them to work for the excluded and marginalized
- enhances in them the commitment to society.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/perspective.php">http://stxavierstn.edu.in/perspective.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**Governance:**

The long term plans and overall direction are spearheaded by the Provincial and the Board of Management. The Rector is the chief functionary of the college and heads the Board of Management. He is the Vice-Chairman of the Governing Body. The Governing Body is a policy making body which periodically plans the policies pertaining to academic and administrative matters. The Statutory bodies of the College are the Governing Body (GB), the Academic Council (AC), the Board of Studies (BoS) and the Finance Committee (FC). The GB is constituted as per the norms of the UGC. It proposes the introduction of new

programmes approves proposals for infrastructure development. It assesses and evaluates all the activities of the College and gives directions for improvement.

The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College. The Academic Council, constituted as per the guidelines of the UGC, reviews and approves the recommendations of the Board of Studies with respect to curriculum development and evaluation. The BoS designs the curriculum, syllabi, prepare panel of question paper setters and examiners and present the recommendation in Academic Council meeting. The FC prepares the budget and the budgetary provisions will be placed in Governing Body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://stxavierstn.edu.in/organogram.php">http://stxavierstn.edu.in/organogram.php</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/roles_respons.p hp">http://stxavierstn.edu.in/roles_respons.p hp</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

#### Staff Meetings and Get-togethers

At the beginning and end of every semester there is a staff meeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. Francis Xavier the management invites all staff members with their families to participate in Holy Mass and in the breakfast hosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions the management hosts Lunch for the staff. Every year the management conducts Xavierian Night(New year gathering) in which staff members participate with their spouse and children. At the end of the function the Management hosts a Dinner for all. This wonderful event is observed to be a stress relieving factor and as a result many of them appear to be ventilating their negative emotions and resuming their duties with new vigour.

#### Welfare Funds

St. Xavier's Co-Operative Thrift and Credit Society Limited, (No.1746) is a registered welfare fund for both teaching and nonteaching staff of aided stream managed by an Executive Committee (EC) of ten staff members.

Non -Teaching staff welfare fund was started by the Management in 1986.

Non -Teaching staff benefit welfare fund was started by the Management in 1999.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stxavierstn.edu.in/administrative_staff.php">http://www.stxavierstn.edu.in/administrative_staff.php</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

04



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

42

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

96

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St. Francis Xavier with PAN No. AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval

U/s. 12AA of the Income Tax Act of 1961.

- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial Year.
- The claim bills for the salary grant to the Teaching and NonTeaching staff are duly verified by the Regional Joint Director of Collegiate Education, Tirunelveli Region. So the salary grants received by the College under aided category are pre-audited.
- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the Statement of account and Utilisation Certificate are submitted to the funding agencies.
- The Financial Statement of Account comprises salary, fee collection, scholarship and UGC accounts which are submitted every year to the Regional Director of Collegiate Education, Tirunelveli The College audits all its Financial Accounts, Research Grants and Management Salaries, Fees and Scholarships annually

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stxavierstn.edu.in/igac/External%20Peer%20Team%20Report/IQAC%20EXTERNAL%20PEER%20TEAM%20REPORT%202022-2023.pdf">https://stxavierstn.edu.in/igac/External%20Peer%20Team%20Report/IQAC%20EXTERNAL%20PEER%20TEAM%20REPORT%202022-2023.pdf</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

7.20,000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Response

SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources.

##### Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation
- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution
- Endowment created by alumni and well wishers (so far 128 endowments are created)
- Receiving scholarship money from Government and Management

##### Utilization of Fund

- Endowment Fund is used for giving prizes and scholarships money.
- Scholarships for poor students by the management and the Government.
- Conducting Seminars/Endowments lectures
- Utilizing the fund for maintenance and building and infrastructure
- Enhancing greenery, water facility and campus facility
- Mid-Day meals are fully paid by the management .

- Second year UG and first year PG students visit the adopted villages to carry out STAND outreach programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/fee.php">http://stxavierstn.edu.in/fee.php</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society. IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programmes for the teachers.

As per UGC Guidelines 2018 & recommendation of NAAC the external Peer Review (Academic Audit) was conducted on 11.01.2023.

A total of 50 MoUs with higher educational institutions across the country were established. The MoUs are allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and Extension activities.

Intellectual Property Right (IPR) awareness programme was conducted on 28.10.2022

IQAC facilitated and provided technical assistance to all the departments to conduct Conferences, seminars & webinars.

Feedback on Curricular Aspects from final year UG/PG students was collected by IQAC.

Feedback on Curricular Aspects from Alumni, Parents, Teachers,

and Employers was collected.

IQAC in collaboration with the departments of Physics, Botany, and Zoology conducted energy audit, green audit and environmental audit.

IQAC provided technical assistance to all Departments to conduct online programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/igac/IOAC Report_2022-23.pdf">http://stxavierstn.edu.in/igac/IOAC Report_2022-23.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, concepts and knowledge and extent of coverage of the course to write competitive examinations. In exit survey from final year students, SXC gets opinion on all aspects of their campus life. feedback on all aspects of campus, the analysis of feedback is submitted to the management for future action.

Periodic Assessment of learning outcomes facilitated by the IQAC

Once in fortnight the meeting of Officials, Heads/Coordinators of departments is conducted to review all academic endeavors

undertaken in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stxavierstn.edu.in/iqac/IOAC Report_2022-23.pdf">http://stxavierstn.edu.in/iqac/IOAC Report_2022-23.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://stxavierstn.edu.in/annual_report.php">http://stxavierstn.edu.in/annual_report.php</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. This is because a need for more higher education institutions for women in Tirunelveli diocese was felt, considering the population of girl students who are aspiring to do higher studies. Initially

30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. This is also due to the fact that Jesuits are always keen to work for gender equality and to offer more access to women in terms of education and employment.

St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students.

The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's Studies. Gender equity and equality is practiced by the fact that both NSS and NCC/ St. Xavier's College have two NSS women units.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stxavierstn.edu.in/so_women_stud.p hp">http://stxavierstn.edu.in/so_women_stud.p hp</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus. Small buckets numbering 109 have been kept in

various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the year.

#### Garden Waste:

This waste is biodegradable waste. Generally, the garden waste is utilized for the compost manure.

#### E-Waste:

The E-waste generally includes the tube lights, CFL, LED are stored into the scrap yard of college and stored. The audit team noted that the technical lifetime / service life of most of the electronic equipment is yet to be over, thus the presently there is limited generation of waste.

#### Chemical Waste Disposal

The experiments have been changed to micro level from semi micro level. Hence the quantity of waste produced and quantity of chemicals and fuels used have been considerably reduced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**



File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on

Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Floral tributes were paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. NCC Day is celebrated in our college by NCC. Tamil poet Bharathiyar's birthday was celebrated. In lieu of Human Rights Day the AICUF students conducted a Street play on Human rights violations. Human Rights Day was observed actively through various programmes namely Posture display on Human violations and seminar on Human Rights was conducted. To promulgate the significance of Human Rights Day, XIBITES took a pledge to promote human dignity, equality and rights on this special day. World Diabetics day was observed by Alumni Association on the college campus, providing free medical check-up in the month of November.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

**Independence day:** On 15.08.2022, the 75th Independence day was celebrated in our collage at 7 a.m. The flag was hoisted by the chief guest Mr. R. John Xavier, M.A (chief petty officer). He was from Indian Navy and he gave a speech about the journey of "India Then and Now" to the cadets and alumni.

**Human rights day:** As part of Triple Celebrations held on 19.12.2022, Indian Constitution Day & International Human Rights Day were celebrated.

**WOMEN'S DAY CELEBRATIONS:** Women's day celebration was organised on 07.03.2023 with Mrs. P. Geetha Jeevan, Hon'ble Minister for Social Justice and Women Empowerment as the Chief guest. Women achievers from different fields were honored during the function.

**International Yoga Day:** The international Day of yoga has been

celebrated annually on 21 June since 2015.

**Gandhi Jayanti:** Gandhi Jayanthi was celebrated by NSS on 02.10.2022. A awareness was created among the Students about consuming alcohol and its aftermath. A resolution against consuming of alcohol was taken.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Independence day:** On 15.08.2022, the 75th Independence day was celebrated in our collage at 7 a.m. The flag was hoisted by the chief guest Mr.R.John Xavier,M.A (chief petty officer). He was

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Gandhi Jayanti: Gandhi Jayanthi was celebrated by NSS on 02.10.2022. A awareness was created among the Students about consuming alcohol and its aftermath. A resolution against consuming of alcohol was taken.

World Justice Day: Unnat Bharat Abhiyan cell organized the "National Voters Day" Awareness campaign on 25.01.2023. UBA volunteers stood on the college campus with the National Voters Day Awareness sloganboards. Unnat Bharat Abhiyan cell and IQAC jointly conducted "World Social Justice Day" Awareness program on 20.02.2023.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice-1: Streaming System in General English Teaching

- St. Xavier's College has a good number of first

generation learners from Tamil medium schooling background. Streaming system caters their needs.

- The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education. Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56). The UGC Curriculum Development Centre (1989 2004) also recommends a Seven-Tier Structure for teaching of General English. Based on the UGC recommendations, the Dept. of English has been following the Seven-Tier Structure given below: Stream C students will do Course 1 to Course 4 Stream B students will do Course 3 to Course 6 Stream A students will do Course 4 to Course 7. Students are catergorised as stream 'A', 'B', and 'C' through a diagnostic test.

#### Best Practice 2:

Title of the Practice: FOUNDATION COURSE FOR HUMAN EXCELLENCE

#### Objectives:

- To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony.
- To provide broad and rich curriculum to Value Education.
- To build positive personal attributes such as selfrespect and self-worth, courage, kindness, generosity, trustworthiness and a sense of justice.
- To instill the character and resilience needed to deal with life's inevitable challenges.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.stxavierstn.edu.in/igac/Best%20Practices.pdf">http://www.stxavierstn.edu.in/igac/Best%20Practices.pdf</a>
Any other relevant information	<a href="http://stxavierstn.edu.in/igac_agar.php">http://stxavierstn.edu.in/igac_agar.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential option for the poor has been materialized through STAND, being mandatory and important component of the curriculum. One of the Excerpts from the preamble to Jesuit Higher Education is to shape our students into agents of social change, preparing them for concerted social action and thus paving the way to mass movements which will bring about the desired liberation. STAND is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

#### Objectives:

1. To sensitize the students to social issues which helps them move towards holistic development
2. To mould them as leaders by loving and serving others.
3. To inculcate the habits of dependency, independency and inter-dependency, among students.
4. To create the 'Togetherness with Xaverian values', among students

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus and to execute the development projects in collaboration with government and NGOs

File Description	Documents
Appropriate link in the institutional website	<a href="http://stxavierstn.edu.in/so_stand.php">http://stxavierstn.edu.in/so_stand.php</a>
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

##### Future Plans of action for next academic year 2022-2023

- To apply for NIRF Ranking
- To conduct training programme for Staff and Students
- To conduct more add-on and certificate courses
- To cater to the needs of slow learners through remedial programmes

- To promote collaborative research through National / International MoUs
- To enhance e-resources in the Library and the Departments  
To organize national / international seminars / conferences for dissemination of information
- To apply for more research projects
- To Celebrate college centenary year.
- To start new Programmes M.Sc Data Science & M.A English (Additional Section).